



Texas Hot Sauce Festival
September 22 & 23, 2018
Sat. 11 a.m. to 6 p.m. / Sun. Noon to 5 p.m.
Event Location: Bayou City Event Center
9401 Knight Road, Houston, TX 77045

Contact: Carol Borge
832-640-7544
carol @txhotsaucefestival.com

Misc. Retail/ Arts & Crafts Exhibitor Agreement

BOOTH FEES:

Under the Pavilion: \$550.00 per 10' x 10' pavilion booth **Electric is available under the Pavilion. One (1) outlet for \$50.00 each.
Grassy Area: \$150.00 per 12' x 12' grass booth Electric is NOT available in grass area booths.

This event is at the Bayou City Event Center - popup tents are recommended in the grass area. The festival is fenced in with overnight security. No refunds will be given after September 1, 2018 due to cancellation by Exhibitor.

- Exhibitors receive one 8' table and two chairs *
- Free WIFI
- Listings on the web site with hyperlink. Including the current Exhibitor List, and your listing with hyperlink will be kept on the "Festival - Highlights" page, post-festival.
- Listing in the 2018 Festival Guide.
- As always, Exhibitor access to the air-conditioned Hospitality / VIP area. This includes free beverages to be enjoyed during festival hours.
- Invitation to the Exhibitor Dinner Saturday night immediately following the festival in the VIP tent.

* Exhibitors must furnish their own additional display, popup tent, backdrops, table coverings, etc. The festival is held "rain or shine." Please make sure your area is festive and attractive. Exhibitors must bring their own trashcan and bags. If applicable - Extension Cords are the responsibility of the exhibitor.

The sale / use of t-shirts as give-a-ways is limited. Only your company shirts with your logo will be permitted.

An Exhibitor Confirmation packet with health permit forms will be emailed to you upon receipt of booth fee. You should receive your packet no later than 2 weeks prior to the Festival.

Setup: Friday, September 21, 2018 – 3:00 p.m. until 8 p.m. (We will have overnight security Friday thru Sunday)
Saturday, September 22, 2018 - 8 a.m. until 10:30 a.m. (Festival opens to public at 11 a.m.)

All exhibits must be completely setup by 10:30 a.m. - before the start of the scheduled event time, 11:00 a.m. 9/22/2018
Vendors MUST remain setup for the 2 full days of the event – NO EARLY BREAKDOWNS - NO EXCEPTIONS.
PLAN FOR THIS. An empty booth just makes you and the festival look bad.

Health Permit (if applicable): ALL vendors with food will be required to have a temporary food permit from the City of Houston Health Department..

Fire Marshall of Houston (if applicable): All vendors must comply with Fire Marshall of Houston requirements including NO propane or grilling with fire or charcoal in the Pavilion Event Space

**** Electric: (1) Outlet.** Please make sure you calculate your need for electrical power properly. Add the number of watts consumed by every single electrical device you intend to operate at your booth (lights, hot plates, deep fryers, etc.) Divide the total number of watts by the voltage - 110v. This will give you the total number of amps you will need. Additional lines of service are not guaranteed the day of event - Remember we can only provide sufficient electrical service if we know your requirements.

***** DEADLINE: AUGUST 30, 2018** All paperwork and fees must arrive at the Texas Hot Sauce Festival office by August 30, 2018. Booth space is assigned on a first-come first-serve basis. Fees must be paid in full at time of booth reservation to guarantee a reserved space at the Festival. Note: If space permits, Exhibitors will be accepted after the August 30, 2018 deadline with booth fee due immediately. No refunds will be given after September 1, 2018 due to cancellation by Exhibitor.

LIABILITY: The promoter is not responsible for any and all injury, liability, loss or damage that may occur to property or self, while on the premises. Insurance must be placed and paid for by the Exhibitor/Vendor. The festival organizers reserve the right to ask an Exhibitor/Vendor to leave the grounds if the regulations and rules are not kept, and refunds will not be made to the Exhibitor/Vendor in this case.

