



Texas Hot Sauce Festival  
September 22 & 23, 2018  
Sat. 11 a.m. to 6 p.m. / Sun. Noon to 5 p.m.  
Event Location: Bayou City Event Center  
9401 Knight Road, Houston, TX 77045

Contact: Carol Borge  
832-640-7544  
carol @txhotsaucefestival.com

### Food Concession Exhibitor Agreement

**BOOTH FEES:** \$650.00 per 12' x 12' paved or grass booth. There is limited electric available, please contact for more info.  
One (1) \*\* Electric outlet for \$50.00 each.

A maximum of number of food concession vendors will be accepted. NOTE: To avoid duplicity - only pre-approved menu items can be sold. Please list all the items you wish to sell on the return portion of the vendor agreement. Menu items will be accepted on a first come first serve basis.

This event is at the Bayou City Event Center - popup tents are recommended in the grass area. The festival is fenced in with overnight security. No refunds will be given after September 1, 2018 due to cancellation by Exhibitor.

- Exhibitors receive one 8' table and two chairs \*
- Free WIFI
- Listings on the web site with hyperlink. Including the current Exhibitor List, and your listing with hyperlink will be kept on the "Festival - Highlights" page, post-festival.
- Listing in the 2017 Festival Guide.
- As always, Exhibitor access to the air-conditioned Hospitality / VIP area. This includes free beverages to be enjoyed during festival hours.
- Invitation to the Exhibitor Dinner Saturday night immediately following the festival in the VIP tent.

\* Exhibitors must furnish their own additional display, popup tent, backdrops, table coverings, etc. The festival is held "rain or shine." Please make sure your area is festive and attractive. Exhibitors must bring their own trashcan and bags. If applicable - Extension Cords are the responsibility of the exhibitor. The sale / use of t-shirts as give-a-ways is limited. Only your company shirts with your logo will be permitted.

An Exhibitor Confirmation packet with health permit forms will be emailed to you upon receipt of booth fee. You should receive your packet no later than 2 weeks prior to the Festival.

**Setup:** Friday, September 21, 2018 – 3:00 p.m. until 8 p.m. (*We will have overnight security Friday thru Sunday*)  
Saturday, September 22, 2018 - 8 a.m. until 10:30 a.m. (*Festival opens to public at 11 a.m.*)

All exhibits must be completely setup by 10:30 a.m. - before the start of the scheduled event time, 11:00 a.m. 9/23/2018  
Vendors MUST remain setup for the 2 full days of the event – NO EARLY BREAKDOWNS - NO EXCEPTIONS.  
**PLAN FOR THIS.** An empty booth just makes you and the festival look bad.

An Exhibitor Confirmation packet and approved menu items will be emailed to you.

**Health Permit:** ALL Food concession vendors will be required to have a temporary food permit from the City of Houston Health Department. The Fee is \$120.00 for the 2 day event, ALL vendors with food must follow the City of Houston rules/laws. Forms must be completed and returned to the City of Houston Health Department by August 30, 2018. Questions can be answered by calling Christopher Sparks at 832-393-5100 or email [Christopher.sparks@houstontx.gov](mailto:Christopher.sparks@houstontx.gov). The forms will be sent to you in your confirmation packet via email. Any potential Vendor submitting an Exhibitor Agreement after August 30, 2018 may still be able to obtain a permit. It will be up to the discretion of the promoter in combination with the City of Houston.

**City of Houston Fire Marshall:** All vendors must comply with Fire Marshall of Houston requirements including NO propane or grilling with fire or charcoal in the Pavilion Event Space

**\*\* Electric: (1) Outlet.** Please make sure you calculate your need for electrical power properly. Add the number of watts consumed by every single electrical device you intend to operate at your booth (lights, hot plates, deep fryers, etc.) Divide the total number of watts by the voltage - 110v. This will give you the total number of amps you will need. Additional lines of service are not guaranteed the day of event - Remember we can only provide sufficient electrical service if we know your requirements.

**\*\*\* DEADLINE: AUGUST 30, 2018** All paperwork and fees must arrive at the Texas Hot Sauce Festival office by August 30, 2018. Booth space is assigned on a first-come first-serve basis. Fees must be paid in full at time of booth reservation to guarantee a reserved space at the Festival. Note: If space permits, Exhibitors will be accepted after the August 30, 2017 deadline with booth fee due immediately. No refunds will be given after September 1, 2018 due to cancellation by Exhibitor.

**LIABILITY:** The promoter is not responsible for any and all injury, liability, loss or damage that may occur to property or self, while on the premises. Insurance must be placed and paid for by the Exhibitor/Vendor. The festival organizers reserve the right to ask an Exhibitor/Vendor to leave the grounds if the regulations and rules are not kept, and refunds will not be made to the Exhibitor/Vendor in this case.

## Food Concession 2018 Exhibitor Agreement Return Page

<p>Company Name: _____</p> <p>Contact: _____</p> <p>Address: _____</p> <p>City/State/Zip: _____</p> <p>Phone: _____ Fax: _____</p> <p>E-Mail: _____</p> <p>Url: <a href="http://www.">http://www.</a> _____ .com</p> <p>Appliances (please list all cooking/warming appliances for sampling you intend to use):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Food Items:</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>Booth Reservations:</b></p> <p># of ____ 12' x 12' Grass Spaces x \$650.00 ea..... = _____</p> <p># of ____ 12' x 12' Paved Spaces x \$650.00 ea..... = _____</p> <p># of ____ Electrical Outlets x \$50.00 each..... = _____ (under pavilion only - 10 amp outlet's available)</p> <p style="text-align: right;">Total Enclosed _____</p> <p><b>Payment Method:</b> ____ Check / Money Order Enclosed ____ Credit Card</p> <p style="text-align: center;">____ Paypal: carol@txhotsaucefestival.com</p> <p style="text-align: center;"><b>Booth Fee Payable to:</b> Texas Hot Sauce Festival 1415 Eldridge Parkway #1119 Houston, Texas 77077</p> <p>Name on Card: _____</p> <p>Bill Address: _____</p> <p>City/State/Zip: _____</p> <p>Phone: _____ Fax: _____</p> <p>MasterCard ____ .....Visa ____ .....American Express ____</p> <p>Credit Card #: _____</p> <p>Expiration Date: _____ CVV: _____</p> <p>Signature: _____</p>
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**Release of Liability/Hold Harmless:**

Exhibitor releases sponsor from any and all injury, liability, loss or damage that may occur to property or self, while on the premises. Insurance must be placed and paid for by the Exhibitor/Vendor. The festival organizers reserve the right to ask an Exhibitor/Vendor to leave the grounds if the regulations and rules are not kept, and refunds will not be made to the Exhibitor/Vendor in this case.

Exhibitor assumes total liability due to non-compliance of City of Houston Health Department and/or City of Houston Fire Marshall laws at the Texas Hot Sauce Festival, September 21 and 23, 2018, at the Bayou City Event Centre, 9401 Knight Road, Houston, TX 77045 . Exhibitor is responsible for any actions and/or fines imposed on the Texas Hot Sauce Festival on Exhibitors behalf and agrees to pay any fines imposed for such violations.

Exhibitor, hereby agrees to indemnify and hold harmless Texas Hot Sauce Festival for any action or liability which may arise from the event.

DATE: \_\_\_\_\_, 2018

Exhibitor: \_\_\_\_\_ (company name)

Authorized by: \_\_\_\_\_ (please print full name)

Signature: \_\_\_\_\_

**For Office Use Only:**

- Check List:      \_\_\_\_\_      Exhibitor Agreement Return Page  
                       \_\_\_\_\_      Booth Fee Payment  
                       \_\_\_\_\_      City of Houston Temporary Pre-operational Statement for Proposed Temporary Food Service Establishment  
                       \_\_\_\_\_      Booth Diagram for Temporary Event