



Texas Hot Sauce Festival  
September 23 & 24, 2017  
Sat. 11 a.m. to 6 p.m. / Sun. Noon to 5 p.m.  
Bayou City Event Center  
9401 Knight Road, Houston, TX 77045

Contact: Carol Borge 832-640-7544  
carol @txhotsaucefestival.com

### Hot Sauce / Fiery Food Exhibitor Agreement

#### BOOTH FEES:

Under the Pavilion: \$550.00 per 10' x 10' pavilion booth \*\*Electric is available under the Pavilion. One (1) outlet for \$50.00 each.  
Grassy Area: \$450.00 per 12' x 12' grass booth Electric is NOT available in grass area booths.

This event is at the Bayou City Event Center - popup tents are recommended in the grass area. The festival is fenced in with overnight security. No refunds will be given after September 1, 2017 due to cancellation by Exhibitor.

- Exhibitors receive one 8' table and two chairs \*
- Free WIFI
- Listings on the web site with hyperlink. Including the current Exhibitor List, and your listing with hyperlink will be kept on the "Festival - Highlights" page, post-festival.
- Listing in the 2017 Festival Guide.
- As always, Exhibitor access to the air-conditioned Hospitality / VIP area. This includes free beverages to be enjoyed during festival hours.
- Invitation to the Exhibitor Dinner Saturday night immediately following the festival in the VIP tent.

\* Exhibitors must furnish their own additional display, popup tent, backdrops, table coverings, etc. The festival is held "rain or shine." Please make sure your area is festive and attractive. Exhibitors must bring their own trashcan and bags. If applicable - Extension Cords are the responsibility of the exhibitor.

The sale / use of t-shirts as give-a-ways is limited. Only your company shirts with your logo will be permitted.

An Exhibitor Confirmation packet with health permit forms will be emailed to you upon receipt of booth fee. You should receive your packet no later than 2 weeks prior to the Festival.

**Setup:** Friday, September 22, 2017 – 3:00 p.m. until 8 p.m. (We will have overnight security Friday thru Sunday)  
Saturday, September 23, 2017 - 8 a.m. until 10:30 a.m. (Festival opens to public at 11 a.m.)

All exhibits must be completely setup by 10:30 a.m. - before the start of the scheduled event time, 11:00 a.m. 9/23/2017  
Vendors MUST remain setup for the 2 full days of the event – NO EARLY BREAKDOWNS - NO EXCEPTIONS.  
**PLAN FOR THIS.** An empty booth just makes you and the festival look bad.

**Health Permit:** ALL HOT vendors sampling products will be required to have a temporary food permit from the City of Houston Health Department. The Fee is included in the booth fee for the 2 day event, ALL vendors with food must follow the City of Houston rules/laws. If you are selling packaged and/or bottle products you will need to provide a copy of your food manufacturer license or an invoice showing where you purchased/have your sauce co-packed. The PRE-OPERATIONAL STATEMENT FOR PROPOSED TEMPORARY FOOD SERVICE ESTABLISHMENT must be filled out and returned to the Texas Hot Sauce Festival. Forms must be completed and returned to the Texas Hot Sauce Festival by August 30, 2017. Questions can be answered by calling **Carolyn Gray, Chief Sanitarian at 832-393-5100 or email [carolyn.gray@houstontx.gov](mailto:carolyn.gray@houstontx.gov).**

The forms will be sent to you in your confirmation packet. Any potential Vendor submitting an Exhibitor Agreement after August 30, 2017 may still be able to obtain a permit. It will be up to the discretion of the promoter in combination with the City of Houston.

**City of Houston Fire Marshall:** It is the responsibility of ALL vendors to comply with all City of Houston Fire Marshall laws - in particular the fire extinguisher regulations. All vendors are required to have a regulation certified fire extinguisher in their booth. The use of propane or charcoal is permissible. The cooking apparatus must be outside of a covered area. (ex. 10' x 10' tent - the grill would have to be setup behind or next to it.

**\*\* Electric: (1) Outlet.** Please make sure you calculate your need for electrical power properly. Add the number of watts consumed by every single electrical device you intend to operate at your booth (lights, hot plates, deep fryers, etc.) Divide the total number of watts by the voltage - 110v. This will give you the total number of amps you will need. Additional lines of service are not guaranteed the day of event - Remember we can only provide sufficient electrical service if we know your requirements.

**\*\*\* DEADLINE: AUGUST 30, 2017** All paperwork and fees must arrive at the Texas Hot Sauce Festival office by August 30, 2017. Booth space is assigned on a first-come first-serve basis. Fees must be paid in full at time of booth reservation to guarantee a reserved space at the Festival. Note: If space permits, Exhibitors will be accepted after the August 30, 2017 deadline with booth fee due immediately.

**LIABILITY:** The promoter is not responsible for any and all injury, liability, loss or damage that may occur to property or self, while on the premises. Insurance must be placed and paid for by the Exhibitor/Vendor. The festival organizers reserve the right to ask an Exhibitor/Vendor to leave the grounds if the regulations and rules are not kept, and refunds will not be made to the Exhibitor/Vendor in this case.

## Hot & Fiery 2017 Exhibitor Agreement Return Page

<p>Company Name: _____</p> <p>Contact: _____</p> <p>Address: _____</p> <p>City/State/Zip: _____</p> <p>Phone: _____ Fax: _____</p> <p>E-Mail: _____</p> <p>Url: http://www. _____ .com</p> <p>Appliances (please list all cooking/warming appliances for sampling you intend to use):</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>Company Description (2-3 lines) :</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p> <p>_____</p>	<p><b>Booth Reservations:</b></p> <p># of ____ 10' x 10' Pavilion Spaces x \$550.00 ea..... = _____</p> <p># of ____ 12' x 12' Grass Spaces x \$450.00 ea..... = _____</p> <p># of ____ Electrical Outlets x \$50.00 each..... = _____ (under pavilion only - 10 amp outlet's available)</p> <p style="text-align: right;">Total Enclosed _____</p> <p><b>Payment Method:</b> ____ Check / Money Order Enclosed ____ Credit Card</p> <p style="text-align: center;"><b>Booth Fee Payable to:</b> Texas Hot Sauce Festival 1415 Eldridge Parkway #1119 Houston, Texas 77077 Fax for credit card 832-201-0302</p> <p>Name on Card: _____</p> <p>Bill Address: _____</p> <p>City/State/Zip: _____</p> <p>Phone: _____ Fax: _____</p> <p>MasterCard ____ .....Visa ____ .....American Express ____</p> <p>Credit Card #: _____</p> <p>Expiration Date: _____</p> <p>Signature: _____</p>
--	--

**Release of Liability/Hold Harmless:**

Exhibitor releases sponsor from any and all injury, liability, loss or damage that may occur to property or self, while on the premises. Insurance must be placed and paid for by the Exhibitor/Vendor. The festival organizers reserve the right to ask an Exhibitor/Vendor to leave the grounds if the regulations and rules are not kept, and refunds will not be made to the Exhibitor/Vendor in this case.

Exhibitor assumes total liability due to non-compliance of City of Houston Health Department and/or City of Houston Fire Marshall laws at the Texas Hot Sauce Festival, September 23 and 24, 2017, at the Bayou City Event Centre, 9401 Knight Road, Houston, TX 77045 . Exhibitor is responsible for any actions and/or fines imposed on the Texas Hot Sauce Festival on Exhibitors behalf and agrees to pay any fines imposed for such violations.

Exhibitor, hereby agrees to indemnify and hold harmless Texas Hot Sauce Festival for any action or liability which may arise from the event.

DATE: \_\_\_\_\_, 2017

Exhibitor: \_\_\_\_\_ (company name)

Authorized by: \_\_\_\_\_ (please print full name)

Signature: \_\_\_\_\_

**For Office Use Only:**

- Check List:      \_\_\_      Exhibitor Agreement Return Page
- \_\_\_      Booth Fee Payment
- \_\_\_      City of Houston Temporary Pre-operational Statement for Proposed Temporary Food Service Establishment
- \_\_\_      Event/Booth Diagram for Temporary Event